

Sioux Center Public Library

Material Reconsideration Form

The library board of Sioux Center Public Library has delegated the responsibility for evaluation of library materials to the director of the library. If a verbal complaint, the director will discuss the item with the person making the complaint. If further discussion is needed, the director will consult with any other staff required to handle the problem. The director will notify the patron of the decision reached. If the patron would like to pursue the matter, then a formal written complaint needs to be brought to the board.

Please return this form to:

Name _____

Date _____

Address _____

City _____

State _____

Zip _____

Phone _____

Do you represent self? ____ Organization? (specify name) _____

1.Resource on which you are commenting:

____ Book ____ Textbook ____ Video ____ Display ____ Magazine ____ Library Program
____ Audio Recording ____ Newspaper ____ Electronic information/network (please specify)
____ Other _____

Title _____

Author/Producer _____

2.What brought this resource to your attention?

3.Have you examined the entire resource?

4.What concerns you about the resource? (use other side or additional pages if necessary)

5.Are there resources you suggest providing additional information and/or other viewpoints on this topic?

Signature_____

Date_____